

# PLATTE COUNTY PARKS & RECREATION DISTRICT

Employment Application



APPLICANT INFORMATION			
Last Name		First	M.I.      Date
Street Address			Apartment/Unit #
City		State	ZIP
Cell Phone		Home Phone	
Date Available		Social Security No.	Desired Salary
Position Applied for			
Are you employed now?		Referred by:	
Are you 16 years or older?		Email Address:	
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/> If no, are you authorized to work in the U.S.?      YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/> If so, when?
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/> If yes, explain
Contact in case of emergency:			Phone number

EDUCATION			
High School		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree
College		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree
Other		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	

Certification which might apply to desired job:
Special Skills:
Activities: (Civic, Athletics, etc.)

*This form has been revised to comply with the provisions of the Americans with Disabilities Act and the final regulations and interpretive guidance promulgated by the EEOC on July 26, 1991.*

PREVIOUS EMPLOYMENT									
Company				Phone					
Address				Supervisor					
Job Title			Starting Salary		\$		Ending Salary		\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Company				Phone					
Address				Supervisor					
Job Title			Starting Salary		\$		Ending Salary		\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Company				Phone					
Address				Supervisor					
Job Title			Starting Salary		\$		Ending Salary		\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>		NO <input type="checkbox"/>			

MILITARY SERVICE									
Branch				From		To			
Rank at Discharge				Type of Discharge					
If other than honorable, explain									

DISCLAIMER AND SIGNATURE									
<p>"I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. I authorize the investigation of all statements contained in this application. Employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company."</p>									
Signature						Date			

**DO NOT WRITE BELOW THIS LINE**

Interviewed By:				Date:	
Remarks:					
Neatness:				Ability:	
Hired: Yes		NO		Position:	
Salary/Wage:		Date Reporting for Work:			
Approved by:				Director	
				Program Director	



This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination. We do not discriminate on the basis of race, religion, national origin, sex, age, or disability. It is our intention that all applicants be given equal opportunity, and that selection decisions are based on Job-related factors.

Platte County Parks & Recreation District  
 93 Recreation Dr.  
 Wheatland, WY 82201  
 (307)322-9254  
[www.plattecountyrecreation.com](http://www.plattecountyrecreation.com)